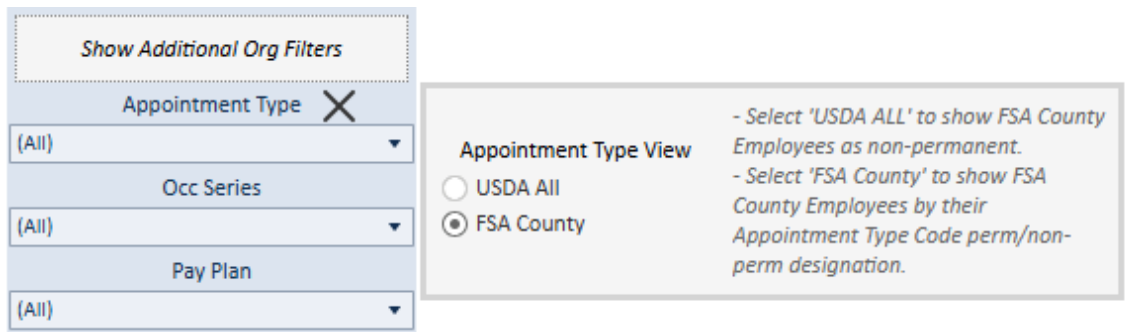


Determining On-Board Staffing Using USDA Dashboards (Rev. 9/4/2025)

These steps can be used to determine the number of CO employees on board in any given state as of the most recent pay period to assist with completing the NASCOE quarterly dues transmittal. Note: It is possible that not all staff will have full access to this Executive Overview.

1. Navigate to the USDA Workforce Profile Dashboard in one of the following ways:
 - a. Click on this link:
<https://cxodashboard.dl.usda.gov/#/views/WorkforceProfile/ExecutiveOverview?iid=1&redirect=auth>
 - b. Navigate to FSA Applications and select Dashboards – FSA Landing Page. Under Quick Links, select CXO Dashboards, then choose OHRM Dashboards, and finally select Workforce Profile.
2. In the Filter Selection block, select the following options:
 - a. Pay Period End Date – use most recent
 - b. Mission Area – FPAC
 - c. Agency – FSACO
 - d. Org Code Level 3 – select state
 - e. Appointment Type – click the exclamation point and then select the radio button for FSA County as shown below:



- f. Appointment Type – Permanent

- The Filter Selection block should look like the following with the Total Employees displayed as shown below: (this is the number to use for Number of CO Permanent Employees (ON BOARD FIGURES) on the dues transmittal.

FILTER SELECTION		TOTAL EMPLOYEES	POLI
Pay Period End Date		293 ←	
8/23/2025			
Department Code			
(All)			
Mission Area			
FPAC			
Agency			
FSACO			
Org Code Level 2			
03 - NORTHWEST			
Org Code Level 3			
31 - NEBRASKA STATE OFFICE			
Show Additional Org Filters			
Appointment Type			
Permanent			
Occ Series			
(All)			
Pay Plan			
(All)			
Grade			
(All)			
Supervisory Status			
(All)			
Age Group			
(All)			
Generation			
(All)			
Show Cyber/Remote/Telework Filters			

GS GRADE / STEP BREAKDOWN* | Emps. only shown

Appointment Type View

☐ USDA All
☒ FSA County

- Select 'USDA ALL' to show FSA County Employees as non-permanent.
 - Select 'FSA County' to show FSA County Employees by their Appointment Type Code perm/non-perm designation.

- To see the number of on-board employees in each grade, use the Grade filter in the Filter Selection block.