

NASCOE EXPENSE CLAIM FORM 2nd YEAR ALTERNATE EXECUTIVE

Your Name and Title _____

Meeting Attended _____

Flat Rate Amounts Not To Exceed (NTE) actual expenses for Second Year Alternate Executives to attend the National Convention. Attendee is required to give a report at the attended function to receive the compensation.

National Convention \$750.00

I CERTIFY THAT BY RECEIVING THIS TRAVEL EXPENSE COMPENSATION FROM NASCOE FOR MY ACTUAL EXPENSES NTE \$750, I WILL NOT BE RECEIVING MORE COMPENSATION FROM ALL SOURCES (NASCOE AND MY STATE AFFILIATE) THAN MY ACTUAL EXPENSES WERE FOR ATTENDING THE NATIONAL CONVENTION/AREA RALLY.

SIGNATURE DATE

Mail to:
Curt Houk, NASCOE Treasurer
21189 Highway 34
Blakesburg, IA 52536

Please include below the address you want check to mailed to:

****NASCOE Travel policy requires this expense claim form to be received by the NASCOE Treasurer within 6 months of travel date to be reimbursed*****

DATE REC'D _____ DATE PD _____ CHECK # _____

I CERTIFY THIS ALT EXEC GAVE A REPORT, ATTENDED REQUIRED FUNCTIONS AND IS ENTITLED TO THIS STIPEND.

AREA EXECUTIVE SIGNATURE DATE